

**PHARMACY EXAMINING BOARD MEETING
JUNE 24, 2004**

PRESENT: Cynthia Benning, R.Ph.; Michael Bettiga, R.Ph.; John Bohlman, R.Ph.; Georgina Forbes; Charlotte Rasmussen; Susan Sutter, R.Ph.; and Fredric Moskol, R.Ph.

STAFF PRESENT: Tom Ryan, Bureau Director; William Black, DRL Counsel to the Board; Gina York, Program Assistant; DOE Staff

GUESTS: Gwen Besteman, Women's International Pharmacy; Uriah Peterson, John Bohlman Clerkship Student; Doug Englebert, DHFS; Dan Luce, R.Ph.; Tom Engels, PSW; Sylvia Thomley, UW Hospitals & Clinics; Jamie Stats Painter, Dean RX; Steve Rough, UW Hospitals; and 32 Students Observed

CALL TO ORDER

Chair Michael Bettiga called the meeting to order at 9:15 a.m. A quorum of seven members was present. Chair Bettiga welcomed new member Fredric Moskol, R.Ph. to the Board.

APPROVAL OF AGENDA

The Chair expressed a concern on the length of the today's agenda and was informed that there may not be a July 2004 Board meeting. Mr. Bettiga requested a two hour teleconference if possible on July 13, 2004 in the afternoon following the exam. The Bureau Director agreed to follow up on this request.

Amendments:

Remove Variance Amendment Request-Quad Med, Inc.-Pewaukee, WI
Remove Women's International Pharmacy-Request for revision of 1995 Order-Appearance
Additional information to Practice Question
List of Pharmacy Credential Holders
Suggestions of Additional Revisions to Rule Phar 7.04

MOTION: Cynthia Benning moved, seconded by John Bohlman, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 7, 2004

Corrections to the Minutes

- ◆ Section "Guests" — change company name "WI Med Cyclation" to "WI Med Cycletron".
- ◆ Section "Reimportation", second paragraph unclear, request clarification.
- ◆ Section "Tech Check Tech Proposal", second line change "review" to "redraft"

MOTION: Georgina Forbes moved, seconded by Charlotte Rasmussen, to approve the minutes of April 7, 2004 as amended. Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATIONS

DOE Attorney Michael Berndt presented proposed stipulations in the matter of Gary S. Inhoff, R.Ph.; and Barbara Tellier, R.Ph. These stipulations will be deliberated on in closed session.

DOE Attorney Pamela Stach presented a proposed stipulation in the matter of John Hogden, R.Ph. This matter will be deliberated on in closed session.

DOE Attorney David A. Hart presented proposed stipulations in the matter of William F. Taccolini, R.Ph.; and Bay Area Medical Center Pharmacy, Marinette, WI. These stipulations will be deliberated on in closed session.

DOE Attorney Arthur Thexton presented a proposed stipulation in the matter of Health Pharmacies, Inc., Madison, WI. This matter will be deliberated on in closed session.

DOE Attorney Gilbert Lubcke presented proposed stipulations in the matter of Dennis L. Dawiedczyk, R.Ph.; and Schnucks Pharmacy, Janesville, WI. These stipulations will be deliberated on in closed session.

ADMINISTRATIVE REPORT, INCLUDING:

Board Roster

Mr. Ryan asked that Board members provide updated information for the Board roster today or through email after the meeting.

APPOINTMENT OF LICENSING LIAISON

The Board discussed and recommended Sue Sutter to work with Kris Hendrickson, Credentialing Supervisor, as the licensing liaison.

MOTION: John Bohlman moved, seconded by Charlotte Rasmussen, to appoint Susan Sutter as the licensing liaison for approving qualified licensees only. Motion carried unanimously.

APPOINTMENT OF REPRESENTATIVE REGARDING CANCER DRUG REPOSITORY ACT 2003 AND ACT 175

The Board discussed having a representative work with Doug Englebert, R.Ph., DHFS, who is drafting the Cancer Drug Repository rule. It will take approximately three months to complete drafting. Mr. Englebert stated he would like to provide an opportunity for the Board to have input and to be part of the drafting of this language.

MOTION: Susan Sutter moved, seconded by John Bohlman, to appoint Cynthia Benning to work with Doug Englebert in the drafting of the administrative rule regarding the Cancer Drug Repository. Motion carried unanimously.

**PRACTICE QUESTION - VALIDITY OF SIGNED/UNSIGNED MEDICATION SHEETS
AND ADDITIONAL INFORMATION PROVIDED BY
DOUG ENGELBERT, R.PH – MADISON, WI**

The Board discussed the practice question regarding signed/unsigned medication sheets and who is required to sign them and who is responsible if there is an error.

AURORA PHARMACY – MONTELLO, WI

A question and concern was shared with the Board regarding an emergency situation involving Aurora Pharmacy, Montello, WI that received a lot of damage in a severe storm last evening. The Board requested Susan Sutter to work with Kris Hendrickson to ensure clients are being served adequately during this recovery period.

PHARMACY INSPECTION FORM REVIEW FOR APPROVAL

The Board reviewed a draft of the inspection form for pharmacies and made suggestion for additional revisions requesting all references to codes and statutes on the inspection form be verified for accuracy.

MOTION: Cynthia Benning moved, seconded by Susan Sutter, to approve the authorization of the Pharmacy Inspection form. Motion carried unanimously.

NABP ANNUAL MEETING REPORT - SUE SUTTER

Susan Sutter provided a report to the Board regarding the NABP annual meeting. She also provided a copy of the newsletters to all Board members. At the USP breakfast there was a discussion regarding Chapter 797 and shared that feedback was welcomed. Susan Sutter suggested that the Board should become familiarized with the Model Distributor Act and suggested this as a future agenda item. She informed the Board that there were representatives at the annual meeting regarding Canadian importation and the former mayor of New York gave a presentation on this topic.

VARIANCE REQUEST - STEVE ROUGH, UW HOSPITALS – APPEARANCE

Steven Rough, UW Hospitals, appeared before the Board regarding a variance request.

MOTION: Susan Sutter moved, to grant a variance to UW Hospital to allow this system as a final check and for the Board to review in six month and one year to evaluate the system. Motion died due to the lack of a second.

This motion was withdrawn by Ms. Sutter with the understanding that this will be addressed at the next Board meeting and made a specific request to review the revised variance request by UW Hospitals.

VARIANCE REQUEST - CARDINAL HEALTH - MARSHFIELD, WI

The Board reviewed the variance request and took the following action:

MOTION: Susan Sutter moved, seconded by Fredric Moskol, to approve the variance request for Cardinal Health. Motion carried unanimously.

VARIANCE REQUEST – WOOD RIVER PHARMACY - GRANTSBURG, WI

The Board reviewed the variance request and took the following action:

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to deny the variance request for Wood River Pharmacy. Smart Fill is not a registered pharmacy in Wisconsin. Motion carried unanimously.

APPLICATION REVIEW AND VARIANCE APPROVAL - MEDICAL SOLUTIONS OF WISCONSIN

The Board reviewed the application and variance request. The Board needed more information regarding staffing, pharmacist-on-site, and to make them aware that the prescription form submitted is not in compliance with Wisconsin law. The Board took the following action:

MOTION: Susan Sutter moved, seconded by Charlotte Rasmussen, to deny the application and variance request for Medical Solutions of Wisconsin and to request William Black, Legal Counsel, to send them a letter notifying them of the denial. Motion carried unanimously.

APPLICATION REVIEW - SOUTHWOOD PHARMACEUTICALS INC. (DISTRIBUTOR)

The Board reviewed the application regarding Southwood Pharmaceuticals, Inc. (Distributor) and took the following action:

MOTION: Susan Sutter moved, seconded by John Bohlman, to request that Southwood Pharmaceuticals, Inc provide more information from DEA and FDA regarding compliance. Motion carried unanimously

SUMMARY REPORT ON PENDING COURT CASES, DISCIPLINARY CASES, ADMINISTRATIVE RULES AND LEGISLATION, INCLUDING:

The DRL Board Counsel provided information regarding the summary report to the Board.

WI ADMINISTRATIVE CODE, PHAR 7. 04 - REVIEW FOR REVISION/APPROVE TO CLEARINGHOUSE

DRL Board Counsel reviewed with the Board the latest revisions to Wisconsin Administrative Code, PHAR 7.04 at today's meeting. There was a lengthy discussion by the Board regarding what further clarifications were needed to the language. The Board requested DRL Board

Counsel to make the necessary revisions and to add the definitions indicated at today's meeting for the Board to review at their next meeting.

SUGGESTIONS FOR ADDITIONAL REVISIONS TO WISCONSIN ADMINISTRATIVE CODE, RULE PHAR 7.04

The Board reviewed additional suggestions for revisions regarding Wisconsin Administrative Code, Rule PHAR 7.04 at today's meeting.

LEGISLATIVE LIAISON REPORT

Susan Sutter reported to the Board information regarding the following:

• UPDATE ON STOREFRONT CASE

Susan Sutter was informed the morning of the meeting that a case was opened regarding Canada Drug and Sherry Johnson was assigned to the case. Mike Bettiga confirmed that Susan Sutter would follow up on this.

• GOVERNOR JIM DOYLE'S CANADIAN PHARMACIES WEBSITE

Susan Sutter shared information regarding Governor Doyle's Canadian Pharmacies Website.

• PHARMACY FORUM

Susan Sutter stated that the next meeting is scheduled for Wednesday, July 28, 2004 from 12:00 (Noon) to 4:00 p.m. at the PSW Headquarters. Cynthia Benning, John Bohlman, and Michael Bettiga will be attending. Chair Bettiga will send this agenda to all Board members for their review.

INTERNSHIP REQUIREMENT PROCESS – KRIS HENDRICKSON

The Board discussed with Kris Hendrickson, Credentialing Supervisor, the concerns expressed regarding foreign graduates in internship status. Ms. Hendrickson would like the approval of the Board to reinstate the disclosure form for her to use in obtaining needed information. Ms. Hendrickson is getting a lot of calls surrounding internship hours and asked for approval to add information regarding internship hours to the Q&A section on the DRL Website. The Board took the following actions:

MOTION: John Bohlman moved, seconded by Cynthia Benning, to approve Kris Hendrickson to use the disclosure form regarding foreign degrees. Motion carried unanimously.

MOTION: Charlotte Rasmussen moved, seconded by John Bohlman, to approve Kris Hendrickson to change the language to include the number of internship hours in the Q&A section posted on the DRL Website. Motion carried unanimously.

**NABP MEMO RE: CA BOARD USING NAPLEX EXAM-MOTION TO
ACCEPT CA EXAM SCORES**

The Board discussed the information regarding the California Board using the NAPLEX Exam and took the following action.

MOTION: John Bohlman moved, seconded by Charlotte Rasmussen, to continue to accept the NAPLEX scores from California. Motion carried unanimously.

LICENSING LIAISON REPORT

Susan Sutter was designated as the licensing liaison for the Pharmacy Examining Board (PEB) earlier in today's meeting. As liaison, Ms. Sutter can only approve licenses but if there is a denial of licensure it must come before the full Board. The Board discussed a form letter being used to notify applicants of incomplete applications. The Board requested this form letter should be reviewed by the Board for any possible revisions. The Board had questions regarding the DRL policy on how long incomplete applications are kept. This policy question will be forwarded to the Department's General Counsel for an opinion. Susan Sutter shared with the Board the action taken on April 9, 2002 regarding late renewal penalties and asked whether the Board should continue with this protocol, as follows:

- 1) Some distributors, manufacturers and pharmacies sent in their renewal fees with a change of address. These businesses were informed that they cannot operate at a new location with their current license, and new applications were mailed out. Some of these businesses failed to return their new applications and have continued operating. These licensees have been turned over to DOE for investigation. In the future, business licensees who renew with a change of address should be sent a new application immediately.
- 2) If they fail to respond within one month, the file will be turned over to DOE for investigation.
- 3) There have also been business licensees who failed to renew two years ago, and now want to renew. These licensees have practiced for two years without a license. The Board wants these licenses renewed and then sent immediately to DOE for investigation.
- 4) Pharmacists and businesses that renew beyond the renewal due date must pay a late fee. The Board requested that all late renewals (pharmacist and business) be sent to DOE for review by the Screening Committee.

The Board took the following action:

MOTION: Cynthia Benning moved, seconded by John Bohlman, to accept the procedures for late renewals as stated in the April 9, 2002 PEB minutes and as outlined at today's meeting. Motion carried unanimously.

REQUESTS FOR CE APPROVAL – VALERIE SCHEND, R.PH.

The Board reviewed the request for approval of continuing education (CE) from Valerie Schend, R.Ph. and took the following action:

MOTION: Susan Sutter moved, seconded by Georgina Forbes, to deny Valerie Schend's request. The reason for the denial is that the CE hours are not ACPE approved. Motion carried unanimously.

REQUESTS FOR CE APPROVAL – AMANDA TIFFINY

The Board reviewed the request for approval of continuing education (CE) from Amanda Tiffiny and took the following action.

MOTION: John Bohlman moved, seconded by Charlotte Rasmussen, to deny the request from Amanda Tiffiny. The reason for the denial is that the program is not ACPE approved. Motion carried unanimously.

INFORMATIONAL ITEMS

Noted.

SCREENING REPORT

Noted.

CLOSED SESSION

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen to convene to closed session to deliberate on case(s) following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); to consider individual histories or disciplinary data (Wis. Stat § 19.85 (f)); and to confer with legal counsel (Wis. Stat § 19.85 (1) (g)). Motion carried by roll call vote: Cynthia Benning –yes; Michael Bettiga-yes; John Bohlman-yes; Georgina Forbes-yes; Charlotte Rasmussen-yes; Susan Sutter-yes, Fredric Moskol-yes.

Open session recessed at 1:32 p.m.

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Charlotte Rasmussen moved, seconded by Cynthia Benning, to reconvene into Open Session at 3:50 p.m. Motion carried unanimously.

APPLICATION REVIEW – INTERNSHIP HOURS

Chair Bettiga will follow up and report back to the Board at a future meeting.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST GARY S. INHOFF, R.PH.,
HAYWARD, WI – CASE ADVISOR – DAN LUCE/SUE SUTTER**

MOTION: Cynthia Benning moved, seconded by John Bohlman, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Gary S. Inhoff, R.Ph. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST BARBARA TELLIER, R.PH.,
WASHBURN, WI – CASE ADVISOR – DAN LUCE/SUE SUTTER**

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Barbara Tellier, R.Ph. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER
IN THE DISCIPLINARY PROCEEDINGS AGAINST JOHN HOGDEN, R.PH., BLACK
RIVER FALLS, WI – CASE ADVISOR – SUE SUTTER**

MOTION: John Bohlman moved, seconded by Cynthia Benning, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding John Hogden, R.Ph. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST WILLIAM F. TACCOLINI, R.PH.,
MENOMINEE, MI – CASE ADVISOR – SUE SUTTER**

MOTION: Charlotte Rasmussen moved, seconded by Georgina Forbes, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding William F. Taccolini, R.Ph. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST BAY AREA MEDICAL CENTER
PHARMACY, MARINETTE, WI – CASE ADVISOR – SUE SUTTER**

MOTION: Cynthia Benning moved, seconded by John Bohlman, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Bay Area Medical Center Pharmacy, Marinette, WI. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST HEALTH PHARMACIES, INC.,
MADISON, WI – CASE ADVISOR – CINDY BENNING**

MOTION: Charlotte Rasmussen moved, seconded by John Bohlman, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Health Pharmacies, Inc., Madison, WI. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST DENNIS L. DAWIEDCZYK, R.PH.,
JANESVILLE, WI – CASE ADVISOR – MIKE BETTIGA**

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Dennis L. Dawiedczyk, R.Ph. Motion carried unanimously.

**PRESENTATION OF PROPOSED STIPULATION, FINAL DECISION AND ORDER IN
THE DISCIPLINARY PROCEEDINGS AGAINST SCHNUCKS PHARMACY,
JANESVILLE, WI – CASE ADVISOR – MIKE BETTIGA**

MOTION: John Bohlman moved, seconded by Cynthia Benning, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Schnucks Pharmacy, Janesville, WI. Motion carried unanimously.

**REVIEW OF ADVERSE DETERMINATION OF ELIGIBILITY FOR PARTICIPATION
IN THE IMPAIRED PROFESSIONALS PROCEDURE - WIS. ADMIN.
CODE § RL 7.03(6)**

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to deny entrance into the IPP program based on prior discipline on this license. Motion carried unanimously.

**DELIBERATION OF ADMINISTRATIVE WARNING IN THE MATTER
CONCERNING 03 PHM 036**

MOTION: Charlotte Rasmussen moved, seconded by Cynthia Benning, to issue an administrative warning regarding case 03 PHM 036. Motion carried unanimously.

**DELIBERATION OF ADMINISTRATIVE WARNING IN THE MATTER
CONCERNING 04 PHM 012**

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to issue an administrative warning regarding case 04 PHM 012. Motion carried unanimously.

CASE CLOSING – CASE NUMBER 03 PHM 083

MOTION: Susan Sutter moved, seconded by Charlotte Rasmussen, to close case **03 PHM 083** for prosecutorial discretion. Motion carried unanimously.

The Board requested to keep the UW Health and Pharmacy case open. Michael Bettiga will work with Celina Kobs, DOE on this portion of the case.

CASE CLOSING – CASE NUMBER 03 PHM 081

MOTION: Charlotte Rasmussen moved, seconded by Cynthia Benning, to close case **03 PHM 081** for compliance gained. Motion carried unanimously.

CASE CLOSING – CASE NUMBER 03 PHM 058

MOTION: Susan Sutter moved, seconded by Cynthia Benning, to close case **03 PHM 058** for insufficient evidence. Motion carried unanimously.

DOE MONITORING

WILLIAM KARWOSKI – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH MODIFICATIONS

MOTION: Charlotte Rasmussen moved, seconded by John Bohlman, to grant a three-month stay with no change in modifications regarding William Karwoski. Motion carried unanimously.

JANET KRUEGER – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH MODIFICATIONS

MOTION: Charlotte Rasmussen moved, seconded by Susan Sutter, to grant a three-month stay with a reduction in urine screens to 72 per year regarding Janet Krueger. Motion carried unanimously.

DONALD LEETZ – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH MODIFICATIONS

MOTION: Susan Sutter moved, seconded by Charlotte Rasmussen, to grant a three-month stay with a reduction in therapy to two times per month regarding Donald Leetz. Motion carried unanimously.

LANCE LUNDSTAD – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH MODIFICATIONS – POSSIBLE VIOLATION OF BOARD ORDER

MOTION: John Bohlman moved, seconded by Cynthia Benning, to grant a three-month stay with no modifications regarding Lance Lundstad. Motion carried unanimously.

**LUIGI MICELLI – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH
MODIFICATIONS**

MOTION: Susan Sutter moved, seconded by Charlotte Rasmussen, to grant a three-month stay with a reduction in urine screens to 72 per year but deny the request for an increase in pharmacist-in-charge regarding Luigi Micelli. Motion carried unanimously.

**MICHAEL O'KRAY – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH
MODIFICATIONS**

MOTION: Susan Sutter moved, seconded by Georgina Forbes, to grant a three-month stay with no change in modifications regarding Michael O'Kray. Motion carried unanimously.

**THOMAS PIRE – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH
MODIFICATIONS**

MOTION: Susan Sutter moved, seconded by Georgina Forbes, to grant a three-month stay with no change in modifications regarding Thomas Pire. Motion carried unanimously.

**ANDREW RICE – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH
MODIFICATIONS**

MOTION: Cynthia Benning moved, seconded by Charlotte Rasmussen, to grant a three-month stay with no change in modifications regarding Andrew Rice. Motion carried unanimously.

**CHARLENE WILLIS – REQUEST FOR 3 MONTH STAY OF SUSPENSION WITH
MODIFICATIONS**

MOTION: Charlotte Rasmussen moved, seconded by Susan Sutter, to grant a three-month stay with no change in modifications regarding Charlene Willis. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE RECEIVED IN
THE BUREAU AFTER MAILING OF AGENDA**

None.

**CONSIDER CLOSING(S) OF DISCIPLINARY INVESTIGATION(S) WITH
ADMINISTRATIVE WARNING(S) THAT MAY BE RECEIVED IN
THE BUREAU AFTER MAILING OF THE AGENDA**

None.

**DELIBERATION OF MONITORING REPORTS THAT MAY BE RECEIVED IN THE
BUREAU AFTER MAILING OF AGENDA**

None.

DIVISION OF ENFORCEMENT – CASE STATUS REPORT/CASE CLOSINGS

CASE CLOSING – CASE NUMBER 02 PHM 021

MOTION: Susan Sutter moved, seconded by Cynthia Benning, to close case
02 PHM 021 for L2. Motion carried unanimously.

**DIVISION OF ENFORCEMENT – MEETING WITH INDIVIDUAL BOARD
MEMBERS**

Completed.

**REVIEW OF APPLICATIONS THAT MAY BE RECEIVED IN THE BUREAU AFTER
MAILING OF AGENDA**

None.

APPROVAL OF EXAMINATION SCORES

MOTION: Susan Sutter moved, seconded by Charlotte Rasmussen, in favor of
validating examination scores based on scores as provided by the
Education and Examinations Office. Motion carried unanimously.

MOTION: John Bohlman moved, seconded by Susan Sutter, to allow individuals who
failed the examination to re-take the exam in July. Motion carried
unanimously.

The next examination is scheduled for July 13, 2004 at 9:00 a.m..

ADJOURNMENT

MOTION: Georgina Forbes moved, seconded by Charlotte Rasmussen, in favor of
adjourning the meeting at 4:00 p.m. Motion carried unanimously.

**Next Meeting Wednesday, July 14, 2004
(If it can be arranged by Tom Ryan)**